

Central Calaveras Fire & Rescue Protection District

19927 Jesus Maria Road, Mokelumne Hill, CA 95245

(209) 754-4330

www.centralcalaverasfire.org

Bill Wennhold
Fire Chief



JOB ANNOUNCEMENT

February 10, 2025

The Central Calaveras Fire and Rescue Protection District is accepting applications for an Office Administrator/Manager. A detailed job description and application form can be found on the District's website at CentralCalaverasFire.org. Copies may also be picked up in person at Fire Station #1, 19927 Jesus Maria Road.

Applications must be received by 5:00 P.M. on Friday, March 28, 2025.

All applications will be reviewed and qualified candidates will be invited for in-person interviews by April 10, 2025 with final selection anticipated on April 13, 2025. A successful applicant will be notified by April 14, 2025. The District reserves the right to reject applications and re-post the vacancy if insufficient qualified applicants are received/interviewed.

Completed applications may be sent to:

Central Calaveras Fire District
P.O. Box 443
Mountain Ranch, CA 95246

Applications may also be hand delivered to Fire Station #1 at 19927 Jesus Maria Road but must be received by the April 28 deadline.